

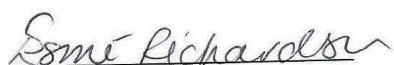
## WALBERSWICK PARISH COUNCIL

### NOTICE OF MEETING

Dear Councillors

You are summoned to an extraordinary meeting of Walberswick Parish Council on **Monday 14th August 2017 at 7.15pm in the Annex of the Village Hall.** (*Not Tuesday 15th as originally stated*)

Yours faithfully



Chairman to Walberswick Parish Council

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence.**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f – 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To consider the Minute of the Meeting of 17th July** for accuracy and for the Chairman to sign as a true record.
6. **Finance Matters**
  - a) To consider payments on the Authorisation to Pay Sheet (*Attached*)
  - b) **Financial Report and comparison to budget for 2017-18.** RFO to deliver report and to report current balance at bank as £15,545.3. Chairman to sign bank reconciliation (*Attached*). Councillors will refer to the Reforecast budget (*Attached*)
  - c) To decide on signatories for a **new bank account** to hold **Heritage Hut funds** and to organise a visit to HSBC to enable this.
  - d) **Safety matting on the Green play area** – clerk to report back on enquiries about funding from Sarah Shinnie at SCDC. Councillor Richardson proposes that play safety matting for the village green be discussed and considered providing funding can be sourced.
  - e) **Village News.** In order to better inform villagers who may be less likely to seek information on the village website it is proposed to provide a small amount financial support needed to the magazine to allow inclusion of PC reports and consultation. This will be particularly useful during the deliberations on the future of the Heritage Hut.
7. **Heritage Hut and Scroll Committee Report**

To receive a verbal report from Bill Ungless, Chairman

8. **Schedule of Meetings**

The amount of business that WPC needs to deal with requires more meetings than the approved schedule for 2017-18. Councillors to consider meeting monthly on the 2nd Monday of each month.

9. **Exempt Business.** "To pass a Resolution in Accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business – namely the Clerk's salary, conditions and welfare".

10. **Date of next meeting: September 25th. (TBC)**