

WALBERSWICK PARISH COUNCIL

SAFETY COMMITTEE

The Minute of a meeting of the Safety Committee held on 25th July 2019 at 7.45 in the Village Hall annex.

Present: *Councillor Lewis (in the Chair), Richardson and Sutton. No members of the public were present*

SC/19/1 Chairman's Welcome. The Chairman welcomed Councillors

SC/19/2 Open Forum – There being no members of the public present, no issues were raised

SC/19/3 To consider the Minutes of meeting of 31st October 2018 for accuracy and for the chairman to sign as a true record

It was **AGREED** to adopt the minutes presented. The chair was given authority to sign these as a true record. The draft minutes of this meeting will be presented to the next formal WPC meeting

SC/19/4 Status update on Playground Action Plan

The Action Plan from the October 2018 meeting minutes was reviewed and outstanding items were updated as follows:

Page 7: Contact WCLC re. 2-yearly repaint of shelter + refelting. **Action: Walberswick Clerk**

Page 8: One dog ban sign. **Action: Walberswick Clerk**

Page 13: Repairs to Cradle seats and flat swing seats. **Action: Andrew to get quotes**

Page 15: Descale and recoat as require. **Action: Esme via Local Tradesman**

Page 16: Repair of two supports that have splits. **Action: Lee**

Page 23: Replacement of football net. **Action: Lee**

Page 27: Descale and recoat as require. **Action: Esme via Local Tradesman**

Page 34: Remove rust and repair. **Action: Esme & Lee via Mobile welder**

Page 38: Replace missing caps. **Action: Lee, December**

(All other actions have been completed)

SC/19/5 Slide on the Green

Councillor Lewis updated the meeting on the findings of the independent assessment, and it was **AGREED** that he would now seek quotes for part or total replacement to be presented to a full WPC meeting for agreement on a way forward

SC/19/6 Removal of wooden posts prior to the fete

This was discussed and **AGREED** that Councillor Lewis will remove any further damaged posts before the fete takes place, and also mark all remaining posts with a white ring in the same manor as used on the new posts on the harbour carpark. After the Heritage Hut works are completed, suitable new posts will then be reinstated to replace those removed

SC/19/7 Review of existing memorial benches

The format and method of the survey delegated by WPC to the Safety Committee to be undertaken was **AGREED** and this would be concluded in time for a proposal to be put to the WPC meeting in September

SC/19/8 Next Playground Safety assessment

It was **AGREED** that another one should be carried out, and that Councillor Lewis would liaise with the Clerk to get this underway

SC/19/9 To produce an Oral Report for WPC

This was discussed and it was **AGREED** that the key topics would be the slide & the Memorial Bench survey

SC/19/10 Date of Next Meeting will be finalised once we have a clear way forward regarding the memorial benches and the slide, along with the safety inspection.

The Meeting closed at 8.30pm.

DRAFT