

WALBERSWICK PARISH COUNCIL**Clerk: Mark Knight : walberswickclerk@gmail.com****NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 12 October 2020 at 7.15pm.

Due to the ongoing Covid-19 pandemic and government regulations concerning public meetings and social distancing, the council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils not to hold any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. As a result, this meeting will be held remotely via video conferencing. Councillors will be contacted separately with details on how to connect to the meeting remotely. Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6 pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 6th October 2020

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 12/10/2020

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith (If present)**
6. **To receive a report from East Suffolk District Councillor David Beavan (if present).**
7. **To consider the Minutes of the Meetings of 14th and 28th September 2020 for accuracy and for the Chairman to sign as a true record**
8. **Finance Matters 2020/21 (2 reports attached).**
 - 8.1. Confirmation of receipt of bank credits.
 - 8.2. Review of half-yearly budget setting amendments and to authorise any virements if necessary.
 - 8.3. Approve items on the Authorisation to Pay Sheet.
9. **To Confirm the Terms of Reference, Members and Chairman of the Planning Advisory Group (Report attached)**
10. **To Note the Walberswick Common Lands Charity Annual Report (Report attached)**
11. **Update on the Community Speed Watch**
12. **Oral updates from Councillors on areas of responsibility if relevant**
 - a. Footpaths and Highways
 - b. GDPR, SALC & Website
 - c. Litter
 - d. Playing Fields and the Green play area
 - e. Safe Spaces and Car Parks
 - f. Heritage Hut
 - g. Sizewell and other power related development
 - h. Neighbourhood Plan

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13. **Oral Committee Reports if Relevant**
14. **To consider a resolution under the Public Bodies (Admissions to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.**
15. **To discuss potential nominees to serve as Trustee of the Walberswick Common Lands Charity.**
16. **Date of Next Meeting: Monday 9th November 2020 at 7.15pm**

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 30th October 2020.

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