

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight walberswickclerk@gmail.com

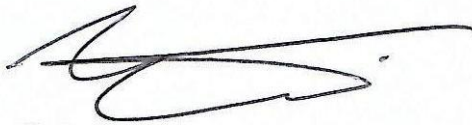
Notice of Meeting of Safety Committee

Dear Councillors Lewis, Richardson and Sutton

You are summoned to a meeting of the Safety Committee to be held on 4th February 2021 at 7pm.

Due to the ongoing Covid-19 pandemic and government regulations concerning public meetings and social distancing, the council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. As a result, this meeting will be held remotely via video conferencing. Councillors will be contacted separately with details on how to connect to the meeting remotely. Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6 pm on the day of the meeting for connection details.

Yours Sincerely



Mark Knight, Clerk to Walberswick Parish Council

28th January 2021

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at: <http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick Safety Committee agenda 8th February 2021

Agenda

1. **Chairman's welcome**
2. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to bring to the attention of the Safety Committee any safety-related issues in Walberswick that are relevant to the remit of the WPC Safety Committee, in accordance with WPC Standing Orders 3f— 3k.
3. **Review of ROSPA report on Playing equipment on the green (1 report attached)**
4. **Preparation of Playing equipment Action Plan**
5. **Consideration of maintenance needs existing memorial benches**
6. **To produce an oral report** for Parish Council meeting of 8th February 2021
7. **Items to bring forward for future discussion**
8. **Agree date of next meeting**

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