

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : walberswickclerk@gmail.com

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Tuesday 22 June 2021 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Mark Knight', written in a cursive style.

Clerk to Walberswick Parish Council
Wednesday 16th June 2021

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 22/06/2021

1. **Chairman's welcome**
2. **Co-option of Councillor** *(1 report attached)*
3. **To consider and approve any apologies for absence**
4. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
5. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
6. **To receive a report from County Councillor Richard Smith** (If present)
7. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
8. **To consider the Minutes of the Meetings of 4th and 25th May 2021 for accuracy** and for the Chairman to sign as a true record
9. **Finance Matters 2020/21** *(6 reports attached)*
 - 9.1. Review & Approval of SALC Internal Auditor's report
 - 9.2. Review & Approval of Statement of Accounts
 - 9.3. Review & Approval of AGAR Section 1 Annual Governance Statement
 - 9.4. Review & Approval of AGAR Section 2 Accounting Statements
 - 9.5. Review & Approval of AGAR Section 2 Explanation of Variances
 - 9.6. Review & Approval of Notice of Public Rights
10. **Finance Matters 2021/2** *(4 reports attached)*
 - 10.1 Approval of Appointment of Internal Auditor
 - 10.2 Review bank receipts/budget & payments/budget (as at 31 May 2021)
 - 10.3 Approve bank reconciliation (to 31 May 2021)
 - 10.4 Approve items on the Authority to Pay Sheet
11. **Planning** *(See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (1 report attached).*
 - 11.1 Longwood, Church Field DC/20/3414/FUL

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(Appeal APP/X3540/W/21/3267603)

12. **To consider adopting a public telephone box.**
13. **To consider a response to the Southwold Neighbourhood Plan Regulation 16 Publication (1 report).**
14. **To consider the split in operational costs for the Heritage Hut.**
15. **Oral updates from Councillors on areas of responsibility if relevant**
 - a. Footpaths and Highways
 - b. GDPR, SALC & Website
 - c. Playing Fields and the Green play area
 - d. Safe Spaces and Car Parks
 - e. Heritage Hut
 - f. Sizewell and other power related development
 - g. Neighbourhood Plan (*1 report attached*)
 - h. Village News
16. **Oral Committee reports if relevant**
17. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transact. If resolved, such items to be dealt after the item that confirms details of the next meeting.**
18. **To discuss legal matters**
19. **Date of Next Meeting:** Monday 12th July 2021 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 2nd July 2021

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