

**WALBERSWICK PARISH COUNCIL**

Clerk: Mark Knight : [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)

**NOTICE OF MEETING**

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 13<sup>th</sup> June 2022 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email [andrew.wpcouncillor@gmail.com](mailto:andrew.wpcouncillor@gmail.com) BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Mark Knight', written in a cursive style.

Clerk to Walberswick Parish Council  
Tuesday 7<sup>th</sup> June 2022

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present)
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 9<sup>th</sup> May 2022 for accuracy** and for the Chair to sign as a true record
8. **Planning** (*See East Suffolk District Council planning website for details of planning applications for items below <https://publicaccess.eastsuffolk.gov.uk/online-applications/> (2 reports attached).*)
  - 8.1. To note the decisions made under delegated authority
    - 8.1.1 Mariners, Ferry Road DC/22/1616/FUL
  - 8.2. Applications for consideration
    - 8.2.1 Longwood, Church Field DC/22/1776/FUL
9. **Finance Matters 2021/2** (*6 reports attached*)
  - 9.1. Review & Approval of SALC Internal Auditor's report and effectiveness
  - 9.2. Review & Approval of Statement of Accounts
  - 9.3. Review & Approval of AGAR Section 1 Annual Governance Statement
  - 9.4. Review & Approval of AGAR Section 2 Accounting Statements
  - 9.5. Review & Approval of AGAR Section 2 Explanation of Variances
  - 9.6. Review & Approval of Notice of Public Rights

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**10. Finance Matters 2022/3 (4 reports attached)**

- 10.1 Approval of Appointment of Internal Auditor
- 10.2 Review bank receipts/budget & payments/budget (as at 31 May 2022)
- 10.3 Approve bank reconciliation (to 31 May 2022)
- 10.4 Approve items on the Authority to Pay Sheet

**11. To note the minutes from the Annual Parish Meeting held on the 11<sup>th</sup> May 2022 (1 report attached)**

**12. To discuss the draft signage for footpaths in the village**

**13. To discuss the replacement of the noticeboard**

**14. Consultation with WPC on possible changes at B1125/B1387 intersection to deal with Sizewell C traffic safety and traffic impacts (1 report attached)**

**15. Pavilion & Pirate Ship**

**16. Fund raising for current and future projects**

**17. Oral updates from Councillors on areas of responsibility if relevant**

- 17.1. Footpaths and Highways
- 17.2. GDPR, SALC & Website
- 17.3. Playing Fields and the Green play area
- 17.4. Safe Spaces and Harbour Management
- 17.5. Sizewell and other power related development
- 17.6. Neighbourhood Plan
- 17.7. Village News

**18. Oral Committee reports if relevant**

**19. Clerk's Report (1 report attached)**

**20. Matters arising**

**21. Date of Next Meeting: Monday 11<sup>th</sup> July 2022 at 7pm**

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 1<sup>st</sup> July 2022

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