

WALBERSWICK PARISH COUNCIL

Clerk: Mark Knight : walberswickclerk@gmail.com

NOTICE OF MEETING

Dear Councillors:

You are summoned to a meeting of Walberswick Parish Council on Monday 14th March 2022 at 7pm.

To be held at the Heritage Hut, The Green, Walberswick, IP18 6TT

Members of the public who are interested in attending the meeting remotely should email andrew.wpcouncillor@gmail.com BEFORE 6pm on the day of the meeting for connection details.

Yours faithfully



Clerk to Walberswick Parish Council
Tuesday 8th March 2022

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

Walberswick PC Agenda 14/03/2022

1. **Welcome from The Chair**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** (If present)
6. **To receive a report from East Suffolk District Councillor David Beavan** (if present).
7. **To consider the Minutes of the Meetings of 14th February 2022 for accuracy** and for the Chair to sign as a true record
8. **Planning** (See *East Suffolk District Council planning website for details of planning applications for items below* <https://publicaccess.eastsuffolk.gov.uk/online-applications/>) (3 reports attached).
 - 8.1. To note the decisions made under delegated authority

8.1.1	Kermont, The Street	DC/22/0356/FUL
8.1.2	Sole Bay House, The Street	DC/22/0325/FUL
 - 8.2. Applications for consideration

8.2.1	Bittern House, Millfield	DC/22/0764/TCA
8.2.2	Sea Green Cottage, The Green	DC/22/0327/FUL
9. **Finance Matters 2021/2** (7 reports attached)
 - 9.1. Review bank receipts/budget & payments/budget (as at 28th February 2022)
 - 9.2. Approve Bank Reconciliation (to 28th February 2022)
 - 9.3. Approve items on the Authority to Pay Sheet
 - 9.4. Approve the Annual CIL statement
 - 9.5. To approve the completed Internal Control Checklist
 - 9.6. To consider the end of year virements

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- 9.7.** To consider the Implementation of Recommendations for the 2020/1 Internal Audit Report
- 10.** To Approval of the Financial Risk Management Assessment *(1 report)*
- 11.** To appoint a nominative Trustee to the Walberswick Common Lands Charity
- 12.** To consider a recommendation regarding the signing of the Sizewell C Deed of Covenant related to the formation of a B1125 Working Group *(1 report attached)*
- 13.** To note matters concerning the land west of the Walberswick Caravan Site
- 14.** To nominate a Councillor to represent the Parish Council on the Walberswick Village Hall Management Committee
- 15.** To consider a request from the Walberswick Women's Institute regarding tree planting *(1 report)*
- 16.** Oral updates from Councillors on areas of responsibility if relevant
- 16.1.** Footpaths and Highways
 - 16.2.** GDPR, SALC & Website
 - 16.3.** Playing Fields and the Green play area
 - 16.4.** Safe Spaces and Car Parks
 - 16.5.** Heritage Hut
 - 16.6.** Sizewell and other power related development
 - 16.7.** Neighbourhood Plan
 - 16.8.** Village News
- 17.** Oral Committee reports if relevant
- 18.** Clerk's Report
- 19.** Matters arising
- 20.** To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.
- 21.** To consider appointment of a nominative Trustee to fill a vacancy on the WCLC
- 22.** Date of Next Meeting: Monday 11th April 2022 at 7pm

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Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 1st April 2022

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