

## **Clerk's Report – September 2025**

Clerks Correspondence: this records what was done in the last month with any correspondence that is generated by non-councillors or its committees and working parties (i.e. villagers and external organisations):

Clerk has also been on leave for two weeks over this period.

Date	Item	Action Taken/to be taken	Notes
14 <sup>th</sup> July	Surface water on Palmers Lane	Emailed giving direction and gave number to respond.	No response.
10 <sup>th</sup> August	2 emails and a phone call with Police regarding Arson in village.	Confirmed crime number and gave details to Police.	No further action.
15 <sup>th</sup> August	Email from Suffolk Highways concerning Grit Bins.	Queried location of bins.	Need further information to respond.
27 <sup>th</sup> August	Email regarding lost phone on beach.	Responded.	No further action.

Matters arising – things agreed at a previous meeting and when it is proposed that they will be on a future agenda

Meeting	Item	Action required and by whom	Date for next consideration on an agenda
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None.	None.	None.	None.
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