

Report on meeting of the Trustees of the Walberswick Common Lands Charity was held in the Village Hall Annex, Walberswick on Thursday April 2<sup>nd</sup> 2009.

### 1. MINUTES OF THE PREVIOUS MEETING.

Mr K Webb proposed, Rev.B Fisher seconded and the minutes of the February meeting were signed as a true record.

### 2. COMMUNICATION & ADMINISTRATION.

- a) The Trust had been asked if it would like to participate in the new Village Web Site being attached to "One Suffolk". It was agreed that some Trust items such as the annual report could be appropriate but would need to be distinct to reflect the Trusts status.
- b) It was agreed that the old charity records should remain in the Trusts keeping, and to inform the History Group that access could be allowed for research purposes.
- c) It was agreed that visitors to the Scheme Review drop-in morning would be asked to sign in. Cards for each Trustee with name and area of knowledge to be prepared by the Clerk
- d) Mrs Goodchild reported from Walberswick Car Parks Ltd as follows;
  1. maintenance would be carried out in April.
  2. Staffing is in place.
  3. The sports field to be used on crabbing day only, Freud's field would not be used.
  4. over flow area on Ferry Road car park only to be used on busy days.
- e) Ms Priestman reported from Village Hall Management as follows;
  1. ways to reduce electricity usage were being sought and charges for electricity had been brought into line.
  2. the annex had been decorated by volunteers and new flooring and curtains would be purchased.
  3. fund raising events were planned for the summer.
  4. there had been a reduction in letting, advertising may be considered.
- f) Mr D Webb reported from the Sea Defence Group as follows;
  1. A planning application covering repairs to the whole of the estuary would be submitted by the Blyth Estuary Group. Contributions towards the cost of the application would be sought from various groups. *(post meeting note: The planning application would be made in the name of "Walberswick Parish Council" and funding for the application has been arranged.)*

### 3. MANAGEMENT OF CHARITY LAND & PROPERTY.

- a) Ms Priestman & Mr D Webb had met with Waveney District Council to discuss access to the landing stages. A written response from WDC was awaited.
- b) Ms Priestman had identified key points to be included in the new licence for the Sportsfield. It was agreed to ask Margary & Miller to draw up the document.
- c) Mr Darkins had arranged to meet with the Clerk over the weekend to go over the wayleave letters, fishing hut licences and rates appeal.

### 4. FINANCE, INVESTMENT & BUDGETING.

- a) Mr D Webb proposed, Mr K Webb seconded and the accounts for year ending December 31<sup>st</sup> 2008 were approved and signed. The Clerk would prepare them in the simpler format for the annual parish meeting. Ms Priestman would circulate a draft report to accompany the accounts.

CHAIRMAN'S  
INITIALS