

# WALBERSWICK PARISH COUNCIL

**MINUTES** of the meeting of the Parish Council held in the annex of the Village Hall at 7.30pm on Monday, 1<sup>st</sup> June, 2009

## PRESENT

Mr A E Hunt (Chairman), Mr D C B Webb (Vice Chairman), Mr R G Buncombe, Mrs A Aldridge, Mrs M V Dabbs , Mr B Tibbles, and Mr K G Webb (Councillors), County Councillor Mr R. Leighton, Mrs V J Hunt (Outgoing Clerk), and Miss M Vernetti (incoming Clerk). There were no members of public present.

1. **APOLOGY FOR ABSENCE** - None
2. **MINUTES OF THE PREVIOUS MEETING** were **approved** and were signed as a true record by the Chairman
3. **DECLARATION OF INTERESTS** The chairman declared an interest in Item 6c of the Agenda
4. **MATTERS ARISING**
  - a. Fencing of Sand Dunes - The clerk received an email from the Environment Agency confirming that the chestnut fencing was on order, with a view to getting it installed before the main holiday season.
  - b. Village Green – Cllr Mrs Dabbs sated that it looked much better since it had been fed and watered.
  - c. Gorse on Common – Cllr D Webb stated that this had now been cut back.
  - d. Southwold Charter Lunch – The Chairman and Mrs Hunt attended.
  - e. Sea and River Defences – Since the last meeting the Environment Agency had removed the padlocks from the gates at the sluice and subsequently Mr John Harris, Car Park Manager, had removed the gates entirely.
  - f. Extension to Car Park Operations – Still waiting for a response.
  - g. Police Report - Report received – see separate item
  - h. District By-Election - The Chairman and Vice-Chairman have written a letter requesting a By-election for the Walberswick and Wenhaston Ward.
  - i. Proposed Development at Rosemary Cottage – No response to letter to Mr A Wells Baker – carry forward to next meeting

## 5. PLANNING

### a. Planning Applications

There were no new planning applications.

One Approval was received for Close Cottage, Manor Close.

## 6. ACCOUNTS

### a. Receipts

i. Recycling Credits - Suffolk Coastal Services £13.68

**b. Payments**

i. Mrs V Hunt - Clerks Final Salary	£925.00
ii. Mrs V Hunt - Clerks Final Expenses	£16.79
iii. Mrs V Hunt - Clerks Gratuity Payment	££2,088.00

It was **unanimously supported** that the above accounts should be paid and the receipts were acknowledged.

**c. To complete Audit Commission Annual Return for year ended 31<sup>st</sup> March 2009**

The Clerk had prepared the Audit Report – The Chairman read the Governance Statement to the rest of the Council and formally signed the Audit.

d. The Lloyds transfer document from Mrs Hunt to Miss Verneti was completed and agreed – no other councillors wished to be added as signatories.

**7. CORRESPONDENCE**

a. **Sustainable Communities Act** – No response was required.

**8. PLAY EQUIPMENT**

Two village residents have agreed to pay the shortfall of the Play Equipment of £2,400. The Crabbing Federation pledged £500 from this last year's event and £500 from this year's. It was agreed to wait until the bulk of the money had been received before placing the order.

**9. CYCLING PROFICIENCY**

Mrs Hunt had made enquires about this and the course was offered free of charge, but under 10's cannot go on the road – it was agreed to see if it was possible to arrange something for the younger children on the sports field but to go ahead and arrange for August during the school holidays, when it was felt there would be more children in the village.

**10. SEA AND RIVER DEFENCES**

Cllr D Webb reported that the Environment Agencies drilling work to establish the site of a new sluice had been put off until after half term, but they had been in touch with Mr John Harris about drilling bore holes in the Cliff Field Car Park and he had the matter in hand.

The Blyth Estuary Planning Application is proceeding and hopefully work should start in the Autumn.

The Southwold Harbour Lands Trustees were progressing slowly as there was no money to progress legal matters, but Waveney District Council were hopeful of finding the money to repair the North Harbour Wall.

Cllr K Webb mentioned that the Lifebelts on the beach and at the Harbour were all in desperate need of repair and it was agreed that the Clerk would write to Waveney District Council to get them repaired/replaced.

## 11. MATTERS RAISED BY THE DISTRICT AND COUNTY COUNCILLORS AND THE POLICE

Cllr Leighton stated that there was actually nothing to report as it was in the middle of an Election Cycle.

Jamie Newson Police Community Support Officer sent the following report:

“ I send a report regarding recorded crime for the past two months of April and May 2009. There are 4-recorded crimes for the period mentioned which are as follows:  
1 Theft other  
1 burglary from other building  
1 Theft from shop  
1 Theft from conveyance not a motor vehicle  
These crimes remain undetected.”

## 12. QUESTIONS FROM THE PUBLIC

There were no members of the public present

## 13. MATTERS RAISED BY MEMBERS

- a) **Parking at the Ferry:** Cllr Adridge produced two photographs of parking down at the ferry, Cllr D Webb agreed to speak to Mr John Harris
- b) **No Parking cones at the Church:** It was agreed that these would continue to be put out by John Harris for Weddings and funerals but not for the rest of the time.
- c) **Timber:** Cllr M Dabbs produced a letter she had received from the Marine and Coastguards Agency stating that there would not be a claim on the timber recovered from the beach. However, they did request that anyone in possession of timber from the wreck should make a donation of between 50p and £1 per plank to the RNLI. It was agreed to place this item in the Village news.
- c) **Rats:** In Leveretts Lane are a big problem due to holiday home bags being put out before a Sunday night. It was agreed to put a note in the village news reminding people **NOT** to put out their rubbish bags before a Sunday night.
- d) **The Village Roadsign:** this is still defaced and has not yet been replaced. Mrs Hunt stated that it had been ordered and should be done by the end of June.
- e) **The Parish Plan:** 4 People including Cllr M Dabbs attended the SALC meeting held by Annette Gray, and she stated that it was an extremely useful and well organised meeting. She asked that the Chairman agreed to join the group as another councillor was required. The application for the grant to pay for the Parish plan was going ahead and the first meeting was set for Saturday 20<sup>th</sup> June in the morning.
- f) **Palmers Lane:** The tarmac is still not finished but the Clerk reported that she had been advised that it was imminent. Also The Environment Agency had stated that they were unwilling to put a post or bollard up to stop cars parking at the bridge.
- g) **Yellow Lines:** the Clerk reported that this was also imminent
- h) **Dog Bins:** Still appear not to have been emptied – the Clerk agreed to chase

- i) **Terrorism Notices:** Mrs A Kiff Wood had approached the Chairman with Project Kracken notices and posters and asked for the Council's thoughts on putting the posters up. It was agreed to put one on the village hall notice board.

**14. TRANSFER OF CLERKSHIP**

Miss Verneti and the Chairman signed the Contract of Employment, and the Council unanimously wished Miss Verneti luck and welcomed her to her new role with the Council.

Once again Mrs Hunt was thanked for all her hard work and dedication over the last 12 years.

**15. DATE OF NEXT MEETING**

Monday 29<sup>th</sup> June, 2009

Meeting closed at 8.40 pm

Signed.....

Date.....