

# WALBERSWICK PARISH COUNCIL

**MINUTES** of the meeting of the Parish Council held in the annex of the Village Hall at 7.30pm on Monday 9<sup>th</sup> August 2010.

## **PRESENT**

Councillors: Mr C J Hosea, Mr A E Hunt, Mr B Tibbles, Mr K G Webb, Mrs R Woodcraft and, and Miss M Verneti (Clerk).

1. The clerk began by explaining that Cllr Mrs A Aldridge had decided to stand down as Vice-Chairman. She asked for nominations for a replacement. Cllr B Tibbles proposed and Cllr K Web seconded Cllr A E Hunt, who agreed to take on the role. The proposal was seconded by Cllr K Webb. As the Chairman was on holiday the Vice Chairman took the Chair for the meeting.
2. Apologies had been received from Mrs A Aldridge, Mr D C B Webb, County Councillor Rae Leighton and District Cllr Mr P Austin.
3. **MINUTES OF THE PREVIOUS MEETINGS** held on Wednesday the 14<sup>th</sup> July, Wednesday 21<sup>st</sup> July and the Planning meeting held on the 14<sup>th</sup> May. All three sets of minutes were duly agreed and the Vice-Chairman signed them as a true record. The Clerk pointed out that SALC had advised that the minutes could not be given to the public until they had been agreed. In future therefore copies of the minutes could only be made available to the public at the end of the meeting at which they had been approved by the Council.
4. **DECLARATION OF INTERESTS:**  
There were no declaration of interests.
5. **MATTERS ARISING FROM PREVIOUS MINUTES**
  - a. Measuring the pot holes is still outstanding
  - b. The Horses head is still missing from the play equipment on the Common – the Clerk agreed to chase this.
  - c. The Clerk had received some information about Village Green by-laws from SALC and agreed to produce some laminates to put on cars who park on the green.
  - d. The Clerk had replied to EMU regarding the Marine Aggregate Forum and was waiting to hear the date
  - e. The Clerk had heard from both Mr Minta and the WCLCT regarding the willow trees on the land adjacent to Tow’s Cabin. The Clerk of WCLCT had emailed to state that the matter would be discussed at the next meeting on the 26<sup>th</sup> August and she would be in contact after that.
6. **PLANNING**
  - a. **Planning Notifications Received:**
    1. **The Anchor Hotel (C10/1468)** – Refurbishment of Chalet Block - Permission Granted.
  - b. **Planning Applications Received:**  
There were no new planning applications.

**7. ACCOUNTS**

**a) Receipts**

a. Waveney Norse – Recycling Credits to 30.06.10 - £6.82

**b) Payments:**

a. BDO – Annual Audit Fee - £158.63

**8. GRASS CUTTING QUOTATIONS**

Due to a mix up with Waveney Norse the Clerk's address had not got changed correctly and consequently we had not received the annual quotations until well into the cutting season. It has now all been sorted out for 2011. The council agreed to accept the quotations for 2010 as it was still far less expensive than getting a private contractor. The Clerk agreed to find out how many cuts would still be carried out in 2010.

**9. COPIES OF PAST MINUTES**

Further to the discussion at the meeting SALC had informed the Clerk that the Minutes should be retained by the Clerk. Therefore it was agreed that they would remain with the Parish Council, but it was reiterated that they would always be available to the History Society should they wish to see them, or use them for research purposes.

**10. CORRESPONDENCE:**

- a. Mr R Scott had written to the Parish Council to ask for assistance with the continuous problem of sewage backing up into his garden. The Parish Council agreed to write to Anglian Water on his behalf.
- b. An Email had been received from Forest Heath District Council asking the Parish council to fill in an online form regarding village design. It was agreed that the Clerk should write back and explain that we were in the process of completing our own Parish Plan and that it wasn't the appropriate time to complete a questionnaire for another District Council.
- c. A letter had been received from Mr H. Gilby regarding the notice given of meetings. As Mr Gilby had sent the letter to all members of the Parish Council it was agreed not to read it out. The Council agreed that as Walberswick is a small rural community they were happy with the legal requirement of 3 clear days notice, but agreed to exclude Sundays in the future. The Clerk was asked to write back to Mr Gilby.
- d. A letter had been received from the Post Office stating that the Walberswick hosted outreach service would be temporarily closing on the 2<sup>nd</sup> September as the subpostmaster who operated the system was retiring and no one had yet been found to fill the post. The chairman had already contacted the Post Office to reiterate the villager's concerns, and agreed to put a piece in the village news stating that everything that could be done, would be done. The new local MP Therese Coffey attended the meeting and the vice chairman suspended the meeting so that Dr Coffey could explain that she would also do everything she could on our behalf. Notices detailing other local post offices and their opening hours would be put on the notice boards.
- e. SALC had sent through an Information sheet on the proposed Council Tax Referendums. This had been distributed to the councillors via email and the general consensus was that it would only affect councils wanting to make a dramatic increase in their precept amounts.

**11. REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS AND THE POLICE**

Both the County and District Councillor's had sent their apologies but PCSO Newson had sent a short report which the Clerk read out stating that there had been no reported crimes in the village from the 5<sup>th</sup> July to the 1<sup>st</sup> August.

**12. MATTERS RAISED BY MEMBERS**

a. The matter of the dog bins being overflowing was raised again. The Clerk was asked to get them emptied but also to try and get the Council to empty them more often in the summer months as clearly it wasn't being done often enough and people were also using them for general litter.

**13. QUESTIONS FROM THE PUBLIC**

Several questions were asked by members of the public and all answered accordingly.

**14. DATE OF NEXT MEETING**

The next meeting was scheduled for Monday 6<sup>th</sup> September at 7.30 pm.

The Meeting was closed at 8.15 pm

Signed.....

Date.....