

# WALBERSWICK PARISH COUNCIL

**MINUTES** of the meeting of the Parish Council held in the Village Hall annexe at 7.30pm on Tuesday 14 February 2012.

**PRESENT:** Councillors Mr D C B Webb (Chairman), Mr A Hunt, (Vice-Chairman), Mr B Tibbles, Mrs R Woodcraft, Mr K Webb, District Councillor M Gower and Mrs J Gomm (Clerk).

## 1. APOLOGIES FOR ABSENCE

County Councillor R Leighton, PC Newson.

## 2. MINUTES OF THE PREVIOUS MEETING

Subject to the deletion of the last two lines in paragraph 5 (accounts), the minutes of the meeting held on 16 January 2012 were **approved** and signed by the Chairman as a true record. Proposed by Cllr Tibbles and seconded by Cllr Woodcraft.

## 3. DECLARATION OF INTERESTS

Prejudicial interests: Cllrs D Webb, K Webb and Tibbles declared a prejudicial interest in item 4(a) on the agenda, planning application and application for conservation area consent, Te Awahou, Millfield Road, C/12/0213

Personal interests: Cllr Woodcraft declared a personal interest in item 4(a) on the agenda, planning application and application for conservation area consent, Te Awahou, Millfield Road, C/12/0213

## 4. PLANNING

### a) Planning Notifications:

**Redmay, Lodge Road, C/11/2771:** planning permission had been granted for the erection of a single storey side extension and minor alterations.

### b) Planning applications and applications for conservation area consent:

**Anchorlea, The Street, C/12/0064:** Insertion of two dormer windows in rear elevation. Erection of rookery barn in rear garden to provide ancillary accommodation.

**Agreed** to make the following comments:

To object to the application for the following reasons:

- The proposed erection of the rookery barn is in a conservation area and would affect the setting of a row of three very sensitive and old houses
- The proposed erection of the rookery barn would be backland development and would lead to an over intensification in the number and use of ancillary buildings within the curtilages of the three houses.

Not to object to the insertion of the two dormer windows in the rear elevation of Anchorlea.

If the Local Planning Authority is minded to grant planning permission, to recommend that a section 106 agreement is entered into with the land owner to ensure that the rookery barn is not sold, leased or otherwise separated from the main dwelling in perpetuity.

**Te Awahou, Millfield Road, C/12/0213,** Erection of single timber garage (alterations to dwarf boundary wall to form access).

Cllrs D Webb, K Webb and Tibbles had declared a prejudicial interest and Cllr Woodcraft had declared a personal interest in this item. As a result there was not a quorum (three) of Councillors present and able to act. The Council therefore did not discuss the matter.

## 5. ACCOUNTS

### a) Receipts:

Eastern Power Networks, wayleaves - £23.79

**b) Payments:**

Waveney Norse, grass cutting in 2011 of open spaces and sports ground - £676.58 (vat to reclaim £112.77)

J K Gomm (also known as J K Linley), net salary, July 2011 to end January 2012 - £4,704.23

HMRC, employer's and employee's national insurance and tax, July 2011 to end January 2012 - £53.79

Cllr Hunt proposed and Cllr K Webb seconded that the payments be made and this was **agreed**.

**c) Expenditure of grant monies for proposed visitor centre**

The visitor centre working group made no recommendations to the Parish Council for the expenditure. It was **agreed** that Cllrs D Webb and K Webb would inspect the property to see whether expenditure on the exterior was required and the matter would return to a further meeting.

**d) Bank account signatures**

It has previously been agreed that the Clerk be permitted to transfer money between the Parish Council bank accounts. In order for this to be done electronically the bank required all Councillors and the Clerk to sign to agree to this. So **agreed** and the signatures were provided.

**6. REQUESTS FOR INFORMATION**

The Clerk reported that the situation was similar to that set out in her previous reports.

**7. DATE OF NEXT MEETING**

The date of the next routine meeting was agreed as Monday 2 April 2012 at 7.30 pm.

**8. VISITOR CENTRE**

Councillor Tibbles proposed and Cllr Hunt seconded that the public be excluded from the meeting during the discussion of this item pursuant to section 100 Local Government Act 1972 and section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This was **agreed**.

The current lease of the visitor centre and the proposed occupation of it by the Walberswick Common Lands Charity was discussed. **Agreed:**

- To appoint Nplaw (Norfolk Public Law) as solicitors to act for the Council in this matter.
- Subject to legal advice, to grant a licence for two years to Walberswick Common Lands Charity (WCLC) on the following terms: WCLC to occupy the building to enable residents of the village to use it as a visitor centre without payment to WCLC (save that WCLC can charge the residents the actual costs of outgoings on water, electricity and business rates); WCLC to pay all outgoings, insure and maintain the building; WCLC not to pay a licence fee for the use of the building.

It was acknowledged that this matter may need to be reconsidered once legal advice had been sought.

The meeting closed at 8.20 pm.

Signed.....

Date.....

