

WALBERSWICK PARISH COUNCIL

Webpage: <http://walberswick.onesuffolk.net/parish-council/>

CLERK: John Lavery
pc@walberswick.suffolk.gov.uk

e-mail:

Post; Heritage Hut, The Green, Walberswick Suffolk IP18 6TT

Minutes of the Parish Council Meeting of Monday 7th April

Public Forum

Item 1 – To receive the County Councillors Report

Normal business at the Council is being disrupted by a leadership challenge to Mark Bee leader of SCC

Development off the New Incinerator in Great Blakenham is going well. In addition to reducing the amount of waste going to landfill this site will generate enough electricity to power 30,000 homes

Item 2 – To receive the County Councillor's Report

The main concern at the County Council is the Boundary review. Overall the review is intended to make Wards bigger in area and result in fewer Councillors. The effect on Walberswick is likely to be that its area will spread South to include Dunwich, Westleton and Darsham. Further South there are concerns that Eastbridge might be incorporated into Leiston.

Item 3 – To receive the Police Report

No Police report had been received.

Public Comments

Public Comments

A member of the public asked the Parish Council to think again about re the Council's decision not to push forward at this time with a reduction in the speed limit from 30 mph to 20 mph. The Parish Plan Group were also concerned regarding speeding in the village. They appealed to the Council that speed was one of a number of issues (including Dogs on the Beach) that might benefit from a joint approach. The Chair is keen to explore joint-working once the Council is up to full strength. The issue of speeding in the Village is still a live issue and is on the agenda for this evening's meeting.

Cllr Richardson closed the open Forum at 7-30pm

A minute's silence was observed following the recent death of Councillor David Webb

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Walberswick Parish Council Meeting **7th April 2014.**

1. Agree the Agenda

Agreed Unanimously

2. To receive Members' declarations of interest on any matters on the agenda.

Cllr. Gower is both a Suffolk Coastal District and a Suffolk County Councillor

3. To note, discuss and agree or otherwise apologies for absence

Cllr Haslegrave sent apologies

4. Agree Minutes of Parish Council meeting held on Monday 3rd March 2014

Agreed unanimously

5. To receive the Clerk's Report

The new clerk continues his hand-over from the Temporary Clerk and continues to work though the Action Plan. He has arranged 2 Training days in April so that he can be more effective in the post. Time has been allocated for the completion of the training. The Clerk was also given permission to relevant purchase relevant reference books relating to his role. Follow up of flooding in the Lea with WCLC: They report that after the Tidal Surge, considerable remedial work was done by the Environment Agency, which should restore the defences to where they were before the surge

6. To receive the Finance report

Completed Audit of the Annual Return for 2012-13 has still not been received. Councillors may need to consider the impact the payment for this could have on the 2014-15 budget.

Interest received in March 2014, 45p

Current financial position.

	SALARIES	ADMIN	ELECTIONS	TRAINING	INS	SUBS	ALLOTMENTS	VILLAGE FACILITIES	GRANTS, DONATIONS	S 137	VAT	CONTINGENCIES
Budget 2013-14	9100	2305	800	1865	1250	190	150	1381	0	0	0	2000
Spend to 31st March 2014	5,239.64	373.01	0	0	885.88	189	0	1,262.14	0	0	238.94	0

Spend has occurred under Admin, Subscriptions and Village Facilities sections of the budget.

The spend to date is below budget in all sections.

Total Spend to 31st March 2014 = £8,188.61

Total Receipts to 31st March 2014 = £16733.86

Bank Statement Balances at 14th February 2014 (Latest available)

Treasurers Account = £1279.16

Bus Instant Access Account xx51 = £11840.57

Total = £13119.73

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Outstanding Cheques - Village Hall Rent =£104.00
Available finance at 31st March 2014 = £13015.73

We have received a SCC Council tax statement for the Heritage Hut with full discount:
Total = £0.00

Discuss and agree any payments required of the Council

- Temporary Clerks Pay and Tax
Pay for Q4 = £422-46 (net)
Income Tax = £281-20
Expenses (to be paid at next meeting) £10.20
Agreed unanimously

- Clerks Pay and Tax
Pay for Feb & March: £439-19
Tax: £nil
Agreed unanimously

- Invoice for Payroll services
To be paid at next meeting: £16-80 inc. Vat
Agreed unanimously

- Approve Transfer of Funds from Bus Instant Access Account xx51 to Treasurer's Account to enable the above payments to be made.

£5,000 to be transferred on this occasion as the loss of interest is very small.

Agreed unanimously

7. Discuss planning applications.

- Receive Planning decisions.

Application No.	Location (within Walberswick)	Decision
DC/14/0261/TCA	Poplar Cottage, The Green	Fell Ash with dieback, and replace.

- Planning applications received at time of publishing the agenda

<u>Application No.</u>	<u>Location (within Walberswick)</u>	<u>Proposal</u>
DC/14/0709/FUL	Cloudcroft, Stocks Lane	Remove roof, raise pitch & construct new bedrooms, shower & ensuite at 2nd floor level.

Cllrs made no Comment

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DC/14/0581/FUL Spindrift, Lodge Road Erection of single storey extension & loft conversion.

Cllrs made no Comment

DC/14/0864/FUL Beach View, The Street Removal of existing stores & erection of a single storey extension.

Cllrs made no Comment

DC/14/0903/FUL Vine Cottage, The Green Connect Garage to Entrance Hall, internal alterations inc. new bay windows, roof conversion, new dormers, demolish annexe & rebuild to two storey. Demolish & rebuild Conservatory.

Cllrs Richardson and Denny Objected to this application on the grounds that it would have a negative impact on the conservation area and the look of the Green. Cllr Gower Abstained.

8. Co-option of New Councillors

The Co-option of Lee Sutton and Chris Hosea was proposed by Cllr Richardson and Seconded by Cllr Deny. Agreed unanimously.

Lee Sutton was present at the meeting and joined the other Councillors after Co-option.

9. New signatories on Bank Mandate

Councillors Richardson and Haslegrave will be added as signatories to the Bank Mandate and the Clerk will be added as a non-signatory with limited powers. Councillors no longer serving and the Temporary Clerk will be removed when the new mandate comes into force.

10. To receive an update on the Play-site; - Quotations for Goal Posts

The Clerk had obtained numerous quotes for a variety of different sizes and types of Goalposts. As none of the Councillors present felt that they had sufficient expertise regarding the specific demand in the village for goalposts this matter was deferred to the next meeting. Members of the public were asked to contact the clerk with their views on what the Village needs.

11. Update on Heritage Hut: Progress re quotes

Cllr Haslegrave had provided quotes from 3 local trades-people for the work required at the Heritage Hut. The Councillors present at the meeting had not had time to fully study the quotations. The matter was therefore deferred to the next meeting by which time they will have been fully assessed.

12. Community Emergency Planning Update

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We have not had a response for volunteers to formulate the Community Emergency Plan. The Clerk will ask for a notice to recruit volunteer to be placed in the Village News

13. Dangerous planks at Walberswick Quay

Walberswick Common Lands Charity have been very helpful. Their Chair will be attending the Blyth Estuary Group meeting this evening. It is hoped that they will identify who is responsible for the maintenance of the waterfront and will thus be able to arrange for repairs as appropriate.

14. Registration of Parish Council land / buildings

The Clerk has E-mailed NP Law to find out progress. It seems that they are waiting for agreement that the strip of land by Tinkers/Heritage Hut should be registered by the owners of Poplar Cottage with provision for the Council to be able to use the land for maintenance of the Heritage Hut. The Clerk will continue to progress this matter.

15. Traffic Management Vehicle Activated Sign and Speed Gun – Update

No response re temporary VAS from Bob Clench. However we did obtain information re using a speedgun from Blythburgh's Speedwatch Group. 'Binny' from this group has offered to speak regarding setting up a speedwatch group. Clerk is to liaise with Binny and obtain a date from her when she can speak at the Village Hall. The Clerk will then ensure that this event will subsequently be advertised in the Village News.

16. Verge & Open space grass cutting.

2 quotes from Waveney Norse for Verge & Open space grass cutting were considered. Councillors asked the Clerk to check that these quotes were no more than 5% dearer than last year. If that was the case the clerk should order the work to go ahead. Council will tender again next year for this work.

17. Update on Play Space Funding

The current available funds are:

Play - £2,804.05 - Sport £4,521.61 - Some of this money could be put towards the Goalposts once a decision is made regarding these.

18. Dates of Meetings

18.1 – Annual Parish Meeting set for 24th April

18.2 - Annual meeting of Parish Council now set for 12th May

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19. Correspondence

The Clerk received an e-mail from a Dr Rose about the intrusive placing of a BT Broadband box at the Green. Subsequently the Clerk met with Julie Lipton, the Project Manager for BT/Suffolk Council rural Broadband rollout.

They are happy to consult with local opinion including the Parish Council about the positioning of Broadband Boxes. The result was a proposal to place the new box round the corner in Ferry Road instead of on The Green.

BT were also going to place a box on the Lodge Road side of Stock's Green. This would have been obtrusive and in danger of being hit by vehicles. After discussion BT will now place the Box discretely behind the Dorothy Creighton bench, next to the existing BT phone cabinet. As there are doors on the new Broadband Box the bench will be moved forward onto the green away from overhanging branches.

Councillors unanimously gave their support to the new placements.

20. To discuss any other matter the Chair will allow.

Cllr Gower has obtained filing cabinets for the Heritage Hut in order that some long-overdue filing can take place. This will involve extra work for the clerk in sorting out the filing and moving everything to the rear room of the Hut. Councillors unanimously gave their approval to the Clerk going ahead with the filing, bearing in mind that he should follow the document retention policy at all times.

21. Date of next Parish Council Meeting

12th May 2014 at 7-15 pm