

WALBERSWICK PARISH COUNCIL

CLERK: John Lavery

Webpage: <http://walberswick.suffolk.gov.uk/parish-council/>

e-mail: pc@walberswick.suffolk.gov.uk

Post: Heritage Hut, The Green, Walberswick, Suffolk, IP18 6TT



~~Unapproved~~ Minutes of the Parish Council Meeting Held on Monday 30th June 2014 in the Village Hall Annexe.

Present: Cllrs Richardson (Chair), Haselgrave, Sutton, & Gower. The Parish Clerk – John Lavery, plus about 20 members of the Public.

7:15pm, Open Forum

Item 1 - To receive the District Councillor Report

The main news is that the District Council may be moving. The Council have identified a suitable building near Woodbridge station. The plan would be to sell the existing building in Melton.

Item 2 - To receive the County Councillor Report

The Council have announced the opening of a new Care UK home in Mildenhall. A new cycle bridge over the main road has been opened in Bury St Edmunds. The Council is also reviewing the future (location?) of the Records Office

Item 3 - To receive the Police Report

Nothing to report crime wise for June as of today's date 28/06.
Just a reminder the Safer Neighbourhood Team tasking meeting is due to be held on Wednesday 9th July from 2pm at Framlingham Police Station which is on Saxmundham Road in Framlingham. This is an opportunity for people to have their say on local policing.

PCSO Jamie Newson



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AGENDA for Parish Council Meeting of 30th June 2014 at 7-30pm

1. To receive Members' declarations of interest on any matters on the agenda

The Chair Cllr Richardson declared an interest regarding planning application DC/14/0477/FUL.

Cllr Gower also declared a conflict of interest as he sits on Suffolk Coastal District Council's North Area Development Management Sub – Committee

With only 2 Councillors available to consider this application the meeting isn't quorate for this item. Planning application DC/14/0477/FUL cannot be considered.

2. To note, discuss and agree or otherwise apologies for absence

Cllr Hosea cannot attend as he is in Ireland.

3. Dispensation Applications Received

None received.

4. Agree Minutes of Parish Council meeting held on Monday 9th June 2014

All agreed, minutes signed by the Chair

5. To Consider co-option of New Councillors

The Council have received an approach from Ray Goodman to become a Councillor. The Council can co-opt Mr Goodman as a Councillor at this meeting. Co-option was proposed by Cllr Haselgrave and seconded by Cllr Sutton.

6. To receive the Clerk's Report

Heritage Hut – Volunteers needed!

Cllr Hosea – is still appealing for volunteers for the working party on 19th July.

Speedwatch – Volunteer Appeal

ER

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So far we have had one Parishioner offering his services as a volunteer

Beware Children Signs

Enquiries have been made regarding the provision of 'Beware Children' signs before Adams and Church lanes to warn traffic coming in to the village.

Playing Field - Grass Cutting

Waveney Norse have cut the grass on the playing field. It emerged that they actually hold a contract to cut the field 3 times per year, but had forgotten to do it so far this year. They have agreed to cut it twice more this summer, with the next cut due in around 4 weeks. This may need to be reviewed to see if this is adequate as the growing season progresses.

Stocks Green

Following its removal to enable the positioning of the new BT Broadband box the memorial bench at Stocks Green has now been returned close to its original position.

7. To receive the Finance report

Bank Statement Balances

Statement date: 9th June 2014.

Bus Instant Access (deposit) Account xx51	= £12,933-16
This includes Precept of	= £6,091-76 (paid 30/4/14)
Interest	= £0-91

Statement date 11th June 2014

Treasurers (current) Account	= £4,724-27
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Available finance at 11th June 2014	= £17,574.43
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Cheques approved but not cleared yet

Total	= £276.55
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Current Available Finance	= £17,297-88
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Payments to be made at this meeting

Clerk's pay for May	= £333-33
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PMF Products (9 x 9 goalposts)	= £529-99
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SALC Subscription 2014-2015.	= £158-00
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<u>Available Finance after the meeting</u>	<u>= £16,276-56</u>
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- Discuss and agree any payments required of the Council (Shown above)

- Clerk's Hours For June (35 hours and 30 minutes)

All agreed

- Clerk's Pay for May

All agreed

- SALC Subscription

All agreed

- Invoice from PMF Products for 9 x 9 Goalposts

All Agreed

8. Discuss planning applications.

- Receive Planning decisions.

Application No.	Location (within Walberswick)	Decision
DC/14/0391/FUL	Tyra, 24 Manor Close, Walberwick.	APPROVED: Provision of 4 new windows to the North Elevation and Ground floor extension to rear

- Planning applications received at time of publishing this agenda

Application No.	Location (within Walberswick)	Proposal
DC/14/0477/FUL	Westwood Lodge, Lodge Road, Walberswick.	Retention of converted curtilage listed outbuilding for use as 2 no. 1 bed holiday lets <i>Council unable to offer an opinion due to inadequate quoracy.</i>

9. Progress re Bank Mandate

So far we have 2 signatories operating and we still await news on the third



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10. Parish plan steering group update

The Chair met with Alvin Hunt and John Nichols and discussed a need for a representative from the Parish Council on their group. Forthcoming reports for the autumn will be discussed and shared with the Parish Council.

11. Planning Advisory Group

The following report was read out by the clerk...

WPP: Planning Advisory Group

08-05-2014

Revised 21.06.2014

The Parish Plan Survey carried out in 2010 revealed widespread dissatisfaction with the operation of planning controls within the village. People felt that the voice of the community was not always heard by the planning authority, Suffolk Coastal District Council, and that too often inappropriate or poorly considered development was approved, in spite of the objections of local residents and the Parish Council.

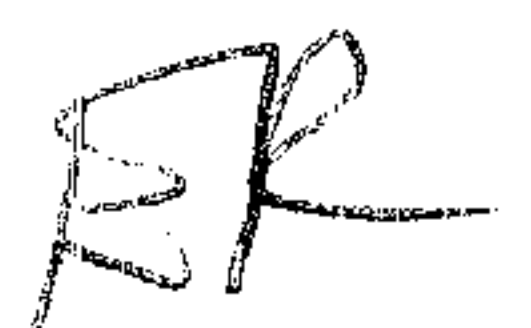
One suggestion, aimed at strengthening the Parish Council's response to planning applications, considered using in an informal, advisory capacity, the experience of residents of the village with professional knowledge of planning and architectural design. To that end, the Parish Plan Stage 2 Report, endorsed by the village in 2012, recommended the establishment of a Planning Advisory Group to assist the Council in its assessment of planning applications. The Council has now accepted the recommendation and asked the Planning Working Party to put forward a scheme for its consideration.

The suggested terms of the scheme are:

1 The Planning Advisory Group will comprise past and present members of the Planning Working Party, set up in 2013 to implement recommendations of the Stage 2 Report relating to planning. Members have a wide experience of architecture, planning and environmental design in the private and the public sectors. Last year, the Working Party submitted a comprehensive response to SCDC's draft Conservation Area Appraisal, which was subsequently incorporated into the approved document.

The members of the group will include Paul Bradley, Frank Duffy, Alan Gomm, Alvin Hunt, John Nichols, and William Ungless. The group will be administered by the convenor, Alvin Hunt.

2 The team assessing an application will be drawn from the group according to members' availability. All teams will comprise a minimum of two members of the group. Members with an interest in an application, for example as adjoining owners, will not participate. Comments will be submitted in the name of the group as a whole.



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3 With the authority of the Parish Council, the group will review all applications referred for consultation by SCDC. Applications will be assessed against national and local planning policy guidelines, including considerations of form, scale and quality of design, the relationship to the local planning context, in particular within the Conservation Area, the impact on trees and hedges, the means of access and other relevant factors.

4 The group's comments will be submitted to the Parish Council, to be used at the Council's discretion. The Council will remain responsible for its response to the Planning Authority. The group will publish its comments on the Parish Plan website after the Parish Council has responded formally to SCDC.

5 The timetable for review and comment will be agreed with the Parish Council. The group will register with the SCDC website for early notice of planning applications and to monitor progress. The group's comments will be submitted in time to allow the Parish Council to reach its decision and respond to SCDC within the three week consultation period.

6 The group will submit an annual report to the Parish Council, reviewing its work and making recommendations for the improvement of development control in the village.

John Nichols

Chairman: Parish Plan Steering Committee

The Councillors then considered whether they would approve the implementation of the Planning Advisory Group. Cllr Gower reported that a similar arrangement works in Blythburgh.

It was felt that the Terms of Reference should be carefully looked at in 3 month's time once we have some experience of how things worked in practice. At that point we would also consider whether a Parish Councillor could be found to join the group. On this basis Cllr Gower proposed accepting the setting up of the Planning Advisory Group this was seconded by Cllr Richardson.

12. Correspondence – to include appropriate addresses for letters and e-mails

Cllr Richardson pointed out that any correspondence sent to Councillor's private addresses would not be responded to. Letters should be sent to the Heritage Hut, and e-mails to pc@walberswick.suffolk.gov.uk

An e-mail was received from Chrissy and Ashley Reeves offering to run the Heritage Hut as a visitor centre and Curiosity Shop. Cllr Richardson stated that decisions regarding the use of the Heritage Hut will be made after refurbishment.

A letter had also been received from Vic Popplewell offering his services as a volunteer for Speedwatch.

BR

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13. To discuss any other matter the Chair will allow.

It was decided to make the Vehicle Activated Sign an agenda item at the next meeting.

14. Date of next meeting –

Monday 4th August 2014

The meeting closed at 8-15pm

