

**WALBERSWICK PARISH COUNCIL**Clerk: Mark Knight : [walberswickclerk@gmail.com](mailto:walberswickclerk@gmail.com)**NOTICE OF MEETING**

Dear Councillors

You are summoned to a meeting of Walberswick Parish Council on Monday 10<sup>th</sup> February 2020 at 7.15pm in the Annex of the Village Hall. If there are any planning applications, plans to accompany them will be available to view from 7pm.

Yours faithfully



Clerk to Walberswick Parish Council  
Tuesday 4<sup>th</sup> February 2020

1. **Chairman's welcome**
2. **To consider and approve any apologies for absence**
3. **Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
4. **Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith** if present (10 mins maximum)
6. **To receive a report from East Suffolk District Councillor David Beavan**, if present (10 mins maximum)
7. **To consider the Minutes of the Meetings of 13<sup>th</sup> January for accuracy** and for the Chairman to sign as a true record
8. **Finance Matters 2019/20** (3 reports attached).

Note: This meeting is subject to the WPC Protocol for Reporting of meetings and therefore may be recorded. The full protocol and all the meeting associated papers can be viewed at:  
<http://walberswick.onesuffolk.net/walberswick-parish-council/>

- 8.1. Review Lloyds bank receipts/budget & payments/budget (as at 31 January 2020).
  - 8.2. Approve Bank Reconciliation Lloyds Account (to 31 January 2020).
  - 8.3. Approve items on the Authorisation to Pay Sheet.
9. **Planning** (1 report attached). –
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|-----|-------------------------|---------------------|
| 9.1 | Vine Cottage, The Green | DC/20/0157/1930/FUL |
| 9.2 | Seaview, The Street     | DC/20/0286/FUL      |
10. To discuss possible funding from Cllr Beavan's locality budget to finance swings on the Green.
  11. To confirm date of Annual Parish Meeting for 6 May 2020.
  12. To approve the Policy Review Schedule. (1 report attached).
  13. Clerk to introduce 'issues arising' follow up process.
  14. **Oral updates from Councillors on areas of responsibility if relevant**
    - 14.1. Footpaths and Highways
    - 14.2. GDPR, SALC & Website
    - 14.3. Litter
    - 14.4. Playing Fields and the Green play area
    - 14.5. Safe Spaces and Car Parks
    - 14.6. Sizewell and other power related development
  15. **Oral Committee reports if relevant**
  16. **Date of Next Meeting:** Monday 9<sup>th</sup> March 2020 at 7.15pm

Councillors to forward any matters for the next Agenda to the Clerk by end of day Friday 29<sup>th</sup> February 2020.

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