

WALBERSWICK PARISH PLAN – STAGE 2

Minutes from a meeting held on Thursday 30th June, 2011 at 7.00pm in the village hall annexe.

Present : Steering Committee - Mr John Nichols (Chairman), Mr Alvin Hunt (Vice chairman), Mrs Vivien Hunt (Secretary), Mr Ben Cardwell (Treasurer), Mr Frank Duffy, Mr Peter Byrne and Mrs Chrissie Reeves

Present: Delegates - Mr Nick Crocker, Mr Neil Murray, Mr Robin Buncombe, Mrs Marie Ruth, Mrs Patsy Murray, Mrs Jane Gomm, Mr David Webb, Miss Ann Paton, Mrs Jen Cardwell and Mr Aubrey Pearson

The chairman welcomed the delegates to the meeting

1. **Apologies for absence** had been received from Mrs Erica Donellan, Mr Brian Morton, Mr Richard Steward and Mrs Pat Lancaster.
2. **Composition of Groups and nomination of delegates –**
 - a. **Flood Defences - Delegate** : David Webb – **Team members** : Richard Steward, John Nichols and Keith Webb
 - b. **Planning - Delegate**: Aubrey Pearson – **Team members**: Brian Morton, Alvin Hunt, David Webb, Frank Duffy and John Anderson
 - c. **Traffic – Delegate**: Robin Buncombe – **Team members**: Andrew Hill, Nick Crocker Ben Cardwell and Mandy Aldridge (to be confirmed)
 - d. **Housing – Delegate**: Jane Gomm – **Team members**: Barbara Priestman, Brian Morton and Kevin Murphy
 - e. **Youth – Delegate**: Patsy Murray – **Team Members**: Marie Ruth, Rosie Gerrell , Erica Donellan and Amy Hazelgrave
 - f. **Business – Delegate**: Nick Crocker – **Team Members**: Chris Hosea, Pat Henry, Nick Ruczaj and Andrew Wells-Baker
 - g. **Bulk Purchasing – Delegate**: Peter Byrne – **Team member**: Pat Lancaster
 - h. **Health (including first responders) – Team members**: Peter Byrne, Christine Mitchell and Chrissie Reeves (no delegate at present).
 - i. **Village Hall – Delegate**: Jen Cardwell – **Team members**: Julia Sowerbutts and Pru Ford-Crush
 - j. **Village Shop** – (In abeyance at present)
 - k. **Village news/Communications – Delegate**: Neil Murray – **Team member** : Ann Paton
 - l. **Church Public Events – Delegate**: Patsy Murray – **Team members**: Rev. Simon Pitcher and Chrissie Reeves

It was agreed that additional team members should be added to the groups if needed.

3. **Work method and programme**

The chairman stated that he hoped that the plan would be finalised by the end of the year and printed early in the New Year. He had produced notes regarding programme and topics for the Groups which were distributed. He stated that it was important to work from the results of the survey including both the specific responses to the questionnaires and the comments recorded in the appendix. Each Focus Group must decide the manner in which its

topic should be tackled and the realistic objectives to be recommended. However, it will be the responsibility of the Steering Group to draft the final document to ensure the Plan is consistent, comprehensive and reflects the considered view of all who live in the village. He envisaged that the programme would progress as follows:

- a. Summary of data, objectives and work method produced by the end of July
- b. Presentation of interim reports to a village meeting in mid September
- c. Submission of final reports to steering group by the end of October
- d. Plan drafted for production by the end of December
- e. Document printed and delivered January/ February 2011

4. Question and Answers

Jane Gomm requested that each group should have a copy of the original questionnaire for reference. The Chairman responded that all the questionnaires and all the responses can be found on the web site. The secretary would see if there were any hard copies available for distribution to the delegate for each group.

Nick Crocker considered that the village would want to see some action. The chairman said the responsibility for executing the Plan would lie with other bodies, to be identified within the document. The task of the Steering Group was to prepare the plan, gain the endorsement of the village and present it to the Parish Council.

Robin Buncombe was concerned about overlapping boundaries between Focus Groups and the risk of conflicting recommendations. It was agreed that this possibility was best dealt with through dialogue between the Groups. Ultimately the Steering Group would be responsible for resolving disputes.

Mrs Cardwell was concerned about the financing of some of the projects. The Chairman said the Plan should indicate where funding is required and, if possible, suggest sources of funding. However, it would be the responsibility of those implementing the Plan to raise specific budgets.

Marie Ruth asked if action could start immediately as they wanted to set up a mother and toddler group. It was unanimously supported that a start should be made as soon as possible.

Neil Murray asked about making better use of the Walberswick website. The Secretary reported that there were plans in hand to introduce an updated website with better access for users. She would approach Kay Ungless for more details.

5. Date of Next Meetings

Tuesday 26th July, 2011 in the village hall annexe at 7.00pm
Tuesday 30th August, 2011 – To be confirmed at July meeting.

Meeting closed at 8.20pm

Signed.....

Date.....