

WALBERSWICK PARISH COUNCILClerk: Mary Mitson-Woods walberswickclerk@gmail.com

PLEASE NOTE: COMMUNITY ACTION SUFFOLK HAVE MAJOR PROBLEMS WITH THE VILLAGE WEBSITE THAT PREVENT THIS AGENDA AND RELEVANT PAPERS BEING POSTED ON IT. ANYONE WANTING COPIES OF THE AGENDA OR PAPERS BELOW PLEASE EMAIL THE CLERK

NOTICE OF MEETING

Dear Councillors

You are summoned to a meeting of Walberswick Parish Council on Monday 12th February 2018 at 7.15pm in the Annex of the Village Hall.

Yours faithfully



Clerk/RFO to Walberswick Parish Council
31st January 2018

- 1. Chairman's welcome**
- 2. To consider and approve any apologies for absence.**
- 3. Declaration of Interest and Requests for Dispensation:** Councillors to declare any interests. Notwithstanding this item Members may declare an interest at any point in the Meeting.
- 4. Open Forum:** The Chairman will open the Meeting for no longer than 15 minutes for members of the public to be invited to give their views on issues on this agenda or raise issues for future consideration in accordance with S.O. 3f— 3k. Members of the public may not take part in the Parish Council meeting itself.
- 5. To receive a report from County Councillor Richard Smith if present (10 mins maximum)**
- 6. To consider the Minute of the Meeting of 8th January** for accuracy and for the Chairman to sign as a true record.
- 7. Finance Matters**
 - a) To consider payments on the Authorisation to Pay Sheet (*Attached*)
 - b) RFO to report bank account balances – HSBC and Lloyds
 - c) To finalise the budget for 2018/19 prepared 8th January, update with more information from previous years and include assessment from SALC of outsourcing DPO. To resolve to set the Precept for 2018/19 based on the finalised budget for 2018/19 including revised information on the cost of grass cutting, allotments and costs associated with data protection legislation using recent estimates from SALC. (*Attached*).

8. To discuss the **Issues Arising Report (IAR) from External Auditors BDO** and a report prepared by the Clerk and to create an Action Plan to remedy all of the issues raised. (*Clerk's Report Attached*) (*IAR on website*)

9. Reports from Councillors

- a) **Footpaths** — Councillors Sutherland—Rogers and Mackay.
- b) **Property** — Councillor Richardson
- c) **Highway Matters, traffic management and Car Parks.** – Councillor Bassinette
- d) **Speed Indicator Display (SID) Update** – Councillors Sutton and Winyard request that the Council to consider James Darkins being considered as part of the consultation with SCC for placing SID.
- e) **Playing field/Playground** — Councillor Sutton

10. Heritage Hut & Scroll. Update and design proposal. Councillors to discuss the Heritage Hut Design Statement and Drawings in a report presented to the meeting. If Councillors resolve to approve the above to approve the planning application fee of £195, which will be paid from the Heritage Hut bank account.

11. The Local Government Boundary Commission for England will be undertaking a formal review to draw up a new pattern of Council Wards for what will become East Suffolk District Council. These are the electoral areas represented by one or more District Councillor. It is likely that the new wards will be larger than the current district wards, i.e. they will cover more parishes and therefore more electorate due to there being fewer Councillors in the new District Council. Councillors to form a response to attached paper

12. Invitation from Southwold Town Council Mayor's Civic Parade and Church Service on Sunday 27th May 2018 at 11am. To decide on representation from Walberswick PC.

13. Date of Next Meeting: Monday 12th March 2018